

# Tools for Schools - Indoor Air Quality

## Follow-up Action Plan for District Maintenance



Eagle Ridge Elementary

80.6 44% 350

Principal: Ms. Marina Rashid

Walkthrough Date: 5/7/2004

Temp RH Co2  
Outside Measurements

Assignment Member: Aston Henry

Room	Priority	Responsible	Assessment Comments	Recommended Corrective Action
203	1	District Maintenance	Both return air registers are sealed off.	Maintenance to inspect and repair as appropriate.
205	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
206	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
207	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
207 (2)	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
212	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
237	2	District Maintenance	Exhaust fan in girls restroom is not functioning.	Maintenance to inspect and repair as appropriate.
237	2	District Maintenance	Return air grill is not functioning properly.	Maintenance to inspect and repair as appropriate.
310	2	District Maintenance	One return air register is sealed off and the other is functioning slightly.	Maintenance to inspect and repair as appropriate.
320	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
322	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
330	2	District Maintenance	Return air grill is not functioning properly.	Maintenance to inspect and repair as appropriate.
334	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
335	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
346	2	District Maintenance	One return air register is sealed off and the other is functioning properly.	Maintenance to inspect and repair as appropriate.
401A	1	District Maintenance	Room is inside media center. There is water intrusion through the corner window and drywall and carpeting are damaged. Microbial growth identified on the carpet.	Maintenance to inspect for leak and repair as appropriate and replace drywall and carpeting.
Cafeteria	1	District Maintenance	Extremely cold.	Maintenance needs to inspect HVAC for proper operation.

<b>Room</b>	<b>Priority</b>	<b>Responsible</b>	<b>Assessment Comments</b>	<b>Recommended Corrective Action</b>
Site	1	District Maintenance	Water leaking through windows.	Seal/caulk windows throughout school.
Site	2	District Maintenance	Cut trees back from buildings to allow for more air flow into fresh air intakes.	Cut trees.
Site	2	District Maintenance	Front of school (North wall) needs parapet caps and flashing.	Install parapet caps and flashing on front of school.
Site	2	District Maintenance	Entire school needs flashing installed.	Install flashing on parapets through entire school.